



SINCE 1844

# ROCKAWAY TOWNSHIP

## Request for Quotation

Rockaway Township is accepting formal quotes for Jordan Rd and Heather Ct ADA Ramp Improvements located in Rockaway Township.

- All quotes and required documentation must be received by email to [rockawaybids@rockawaytownship.org](mailto:rockawaybids@rockawaytownship.org) by: **Tuesday, Aug 10, 2021 by 4:30**
- ~~All~~ quotations must be submitted on the quotation page, Attachment A.
- All questions are to be submitted to the above email address.
- The Prevailing wage threshold (N.J.S.A 34:11-56.25 et seq.) in New Jersey is \$16,263.00 for public works projects.
- Scope of work is provided in Attachment B (Project Description) and included Aerial Photos.
- A New Jersey Business Certificate (BRC) and a W-9 form will be required with quotation submitted.
- A list of references containing not less than five clients shall be provided with the quotation submitted. Government or School clients are preferred.
- Indemnification and Insurance Certification and Endorsements shall be provided to the Township and approved prior to the commencement of the contract in accordance with Attachment C.
- This quote is being awarded on a Non-Fair and Open basis, as per NJSA 19:44A.
- Project completion date - Project is to be completed by October 22, 2021.

The following items are required to be submitted with your quote:

1. Attachment A – Quote sheet signed
2. Business Registration Certificate
3. W-9 Form
4. List of references
5. Attachment C – Insurance and indemnification, Signed
6. Attachment D – Business Entity Disclosure Certification Form

Insurance (as per Attachment C) will be required after notification of job award, prior to the commencement of the contract.

Thank you for your interest in Rockaway Township.

# **ATTACHMENT A**

**QUOTE**

**Jordan Rd and Heather Ct Ramp Improvements  
Township of Rockaway, Morris County, New Jersey**

Quote to complete all work as depicted on the Plans entitled,  
"Jordan Rd 12 ADA Ramps Location Map" and "Heather Ct 4 ADA Ramps Location Map"  
Township of Rockaway, Morris County, New Jersey,  
prepared by Rockaway Township

**SCHEDULE OF PRICES**

<b>Jordan Rd and Heather Ct 16 ADA Curb Ramps</b>					
<b>Item No.</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>	<b>\$ Unit Price</b>	<b>\$ Amount</b>
<b>1</b>	<b>Concrete Sidewalk, 4" Thick</b>	<b>S.Y.</b>	<b>240</b>		
<b>2</b>	<b>Detectable Warning Surface</b>	<b>Each</b>	<b>16</b>		
<b>3</b>	<b>Concrete Vertical Curb (Flush and Transition Curbs)</b>	<b>L.F.</b>	<b>64</b>		
<b>4</b>	<b>Granite Block Curb</b>	<b>L.F.</b>	<b>96</b>		
<b>5</b>	<b>Topsoil, Seed and Hay</b>	<b>S.Y.</b>	<b>240</b>		
				<b>\$ Total</b>	

# **ATTACHMENT B**

## **Project Description**

Rockaway Township is requesting the installation of sixteen (16) ADA Concrete Curb Ramps. The proposed curb ramps are located at the intersections along Jordan Road and Heather Court. Please see Exhibit 1 for exact locations.

The construction of the ADA curb ramps includes four (4") inches of Class B concrete, detectable warning surfaces, flush & transition concrete curb, granite block curb, topsoil, seed, and hay.

Details and construction methods for each item are described below;

### **Concrete Sidewalk 4" Thick**

Work shall consist of making all necessary sawcuts, excavations, removal and disposal of existing sidewalk, excavated material, preparation of subgrades, installation of dense graded aggregate four (4) inches thick, resetting utility boxes, setting forms, and placement and finishing of concrete. The concrete ADA ramps shall be constructed of Portland cement concrete cast in place as directed by the Engineer.

The Contractor shall follow the NJDOT Standard Construction Details when constructing the public sidewalk curb ramps.

The concrete shall be Class B Ready Mixed Cement supplied by a manufacturer approved by the Engineer.

All sidewalks shall be constructed with a transverse slope of one quarter of an inch (1/4") per foot (1') to produce drainage from the property toward the pavement. Any conditions that dictate a deviation from this requirement shall be discussed with the Engineer for approval.

Full depth joints shall be placed every four feet and expansion joints shall be placed every 16 feet, unless specified differently by the Engineer. Full depth joints shall be placed between curb ramps, landings areas and flares.

All utility boxes shall be set to finished grade by the Contractor prior to the pouring of the concrete.

**Payment** of these items will be measured, installed and paid for at the contract unit price per square yard. The price shall include all excavation, removal and disposal of existing sidewalk, resetting utility boxes, preparations of subgrade, furnishing and installation of dense graded aggregate, forming, curing, and all other labor, tools, equipment and materials to complete the work.

Any and all unmarked or unidentified obstructions that prohibit the installation of the curb ramps such as tree roots, unmarked irrigation lines or electrical conduits discovered or damaged during construction shall be removed or repaired by the Contractor at their own expense and time.

### **Detectable Warning Surface**

Work shall consist of furnishing all material, equipment, tools and labor necessary for the placement of the detectable warning surface on curb ramps complete and ready for service at the locations specified on the plans or as directed by the Engineer.

The tile shall be in compliance with applicable Americans with Disabilities Act Accessibility Guidelines (ADAAG) and American with Disabilities Act (ADA) regulations with regard to detectable warning surfaces.

Overall dimensions of the detectable warning surface shall be in accordance with this specification and the contract documents.

Detectable warning surfaces shall be installed in accordance with manufacturer's specifications and contract documents

**Payment** of these items will be measured, installed and paid for at the contract unit price per square yard. The price shall include full compensation for furnishing, installation and all other labor, tools, equipment and materials to complete the work.

### **Concrete Vertical Curb**

Work shall consist of all necessary excavations, removal and disposal of existing curb and pavement, setting of forms, installation of dense graded aggregate four (4) inches thick, pouring of concrete, removal of forms, finishing concrete and backfilling of curb excavations, and full depth pavement repair.

This item is anticipated for the concrete flush curb and transition curb up to the full-face granite black curb at each curb ramp.

The Contractor shall follow the NJDOT Standard Construction Details when constructing the flush concrete vertical curb. The flush concrete curb shall be 9"X18" with a 1 ½" reveal with at least 16" below surface. The flush curb shall extend the entire width of the ramp and the transition to full-face granite block curb shall be a minimum of 10".

The concrete shall be Class B Ready Mixed Cement supplied by a manufacturer approved by the Engineer.

Excavation for curb shall be neat and uniform. In fill areas, the curb shall not be installed until the foundation material has been thoroughly compacted and inspected by the Engineer.

The existing pavement shall be cut in a true and straight line at a maximum distance of one (1) foot from the face of the existing curb. The existing curb shall be completely removed before the new concrete curb is installed.

All concrete curb shall be finished to an even, smooth and workman like manner.

The Contractor shall repair and replace any existing pavement that was removed or damaged during the construction of the curb ramps. Contractor shall use a minimum of four (four) inches of dense graded aggregate and six (6) inches of Hot Mixed Asphalt 19M64 Base Coarse.

**Payment** of these items shall be made at the unit price bid per linear foot of concrete curb installed as measured by the Engineer.

The quantity of CONCRETE VERTICAL CURB for which payment will be made includes all materials, equipment forms, tools, labors, excavation and backfilling, and all other necessary work to construct the Concrete Vertical Curb as directed by the Engineer.

Expansion joints through and adjacent to the curb shall be included in the cost of the curb

The cost of the pavement removal and HMA repair (6" HMA Base course and 4" DGA) is included in the unit price for concrete curb and granite curb

Removal of existing curb included in unit price for 9"x18" concrete vertical curb and granite curb

### **Granite Block Curb**

Work shall consist of all necessary excavations, removal and disposal of existing curb, cutting of sidewalks, road and driveway pavements, adjusting house drains, setting of forms, placing of concrete, setting of all granite block, pointing of joints, removal of forms, backfilling of curb excavations, and repair of road pavements.

The granite block used shall be clean, hard, and sound with square corners and edges. Concrete shall be Portland cement, Class B with 6% air entrained.

The Contractor shall cut the existing pavement in a true and straight line a maximum distance of one (1) foot from the face of the existing curb. The existing curb shall be completely removed prior to the installation of the new curb. Existing granite block curb may be reused provided they are cleaned of all old mortar and exceed the minimum dimensions.

**Payment** of these items shall be made at the unit price bid per linear foot of Granite Block curb installed as measured by the Engineer.

The quantity of Granite Block Curb for which payment will be made includes all materials, equipment forms, tools, labors, excavation and backfilling, and all other necessary work to construct the Granite Block Curb as directed by the Engineer.

The cost of the pavement removal and HMA repair (6" HMA Base course and 4" DGA) is included in the unit price for concrete curb and granite curb

Removal of existing curb included in unit price for 9"x18" concrete vertical curb and granite curb

### **Topsoil, Seed and Hay**

Work shall consist of the placement of topsoil, fertilizer, seed and hay in any disturbed area during the course on construction to the satisfaction of the Engineer.

Immediately before placing topsoil, the areas shall be raked thoroughly to break up the surface crust and provide a bond for the topsoil.

Spread layer of screened topsoil of no less than four (4) inches and to grade as directed.

Apply an approved quality of seed and hay to the satisfaction of the Engineer.

**Payment** of these items shall be made at the unit price bid per square yard of Top Soil, Seed and Hay installed as measured by the Engineer.

Re-Grading adjacent to curb and sidewalk included in unit price bid for topsoiling, 4" thick

### **General Construction Notes**

The contractor shall be responsible for coordination with the rockaway township police department for traffic operations and parking prohibitions during construction

The contractor shall notify all utility companies at least two weeks prior to construction for physical mark outs of utilities

Any damage to utilities shall be the sole responsibility of the contractor, and all costs for repairs shall be borne by the contractor

All disturbed shrubs, fencing, signs, mail boxes, drives, etc., shall be restored to their original condition and to the satisfaction of the owner. No separate payment shall be made for this restoration unless specified elsewhere

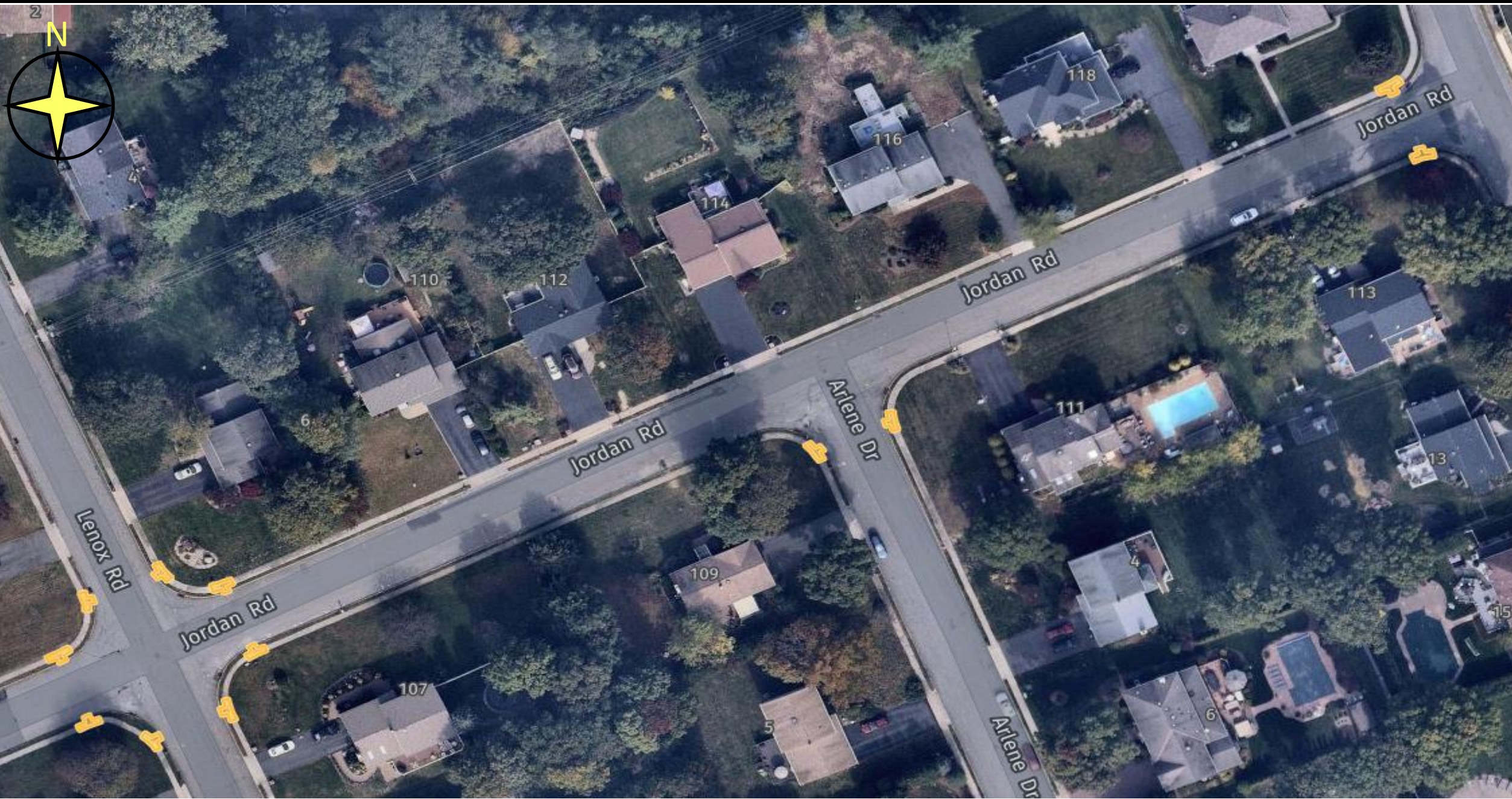
The contractor shall take all necessary measures to maintain dust control and inlet protection measures as required or directed by the engineer. All vehicles shall be clean and all roadways shall be maintained as directed by the engineer.

The contractor shall be responsible to restore all equipment and material staging areas to pre - construction conditions.

The contractor shall perform only the amount of work which can be completed the same day. The entire roadway shall be opened to traffic after work hours. Temporary pavement shall be placed in construction areas to provide a smooth, safe surface for vehicular traffic. The cost for temporary pavement shall; be included in the unit price for various roadway reconstruction items.

Contractor shall reset all existing sign posts as required (no separate payment)

Prior to the start of construction, the contractor shall have all underground utilities located and physically marked out within the limits of the project (call 1-800-272-1000).




Dwg. Title  
**Jordan Rd 12 ADA Ramps Location Map**

Project No.  
 2021.01


Date  
 5/20/21

Drawn  
 JW

**Legend**



- Approximate Location of ADA Ramp  
 Final Placement to be determined in the field by the Engineer





**Rockaway Township**  
 65 Mount Hope Road  
 Rockaway, New Jersey 07866  
 p: 973-627-2810  
 w: rockawaytownship.org

Project Title  
**ADA Improvements on Jordan Rd and Heather Ct**  
 TOWNSHIP OF ROCKAWAY; MORRIS COUNTY, NEW JERSEY



Scale  
**N/A**

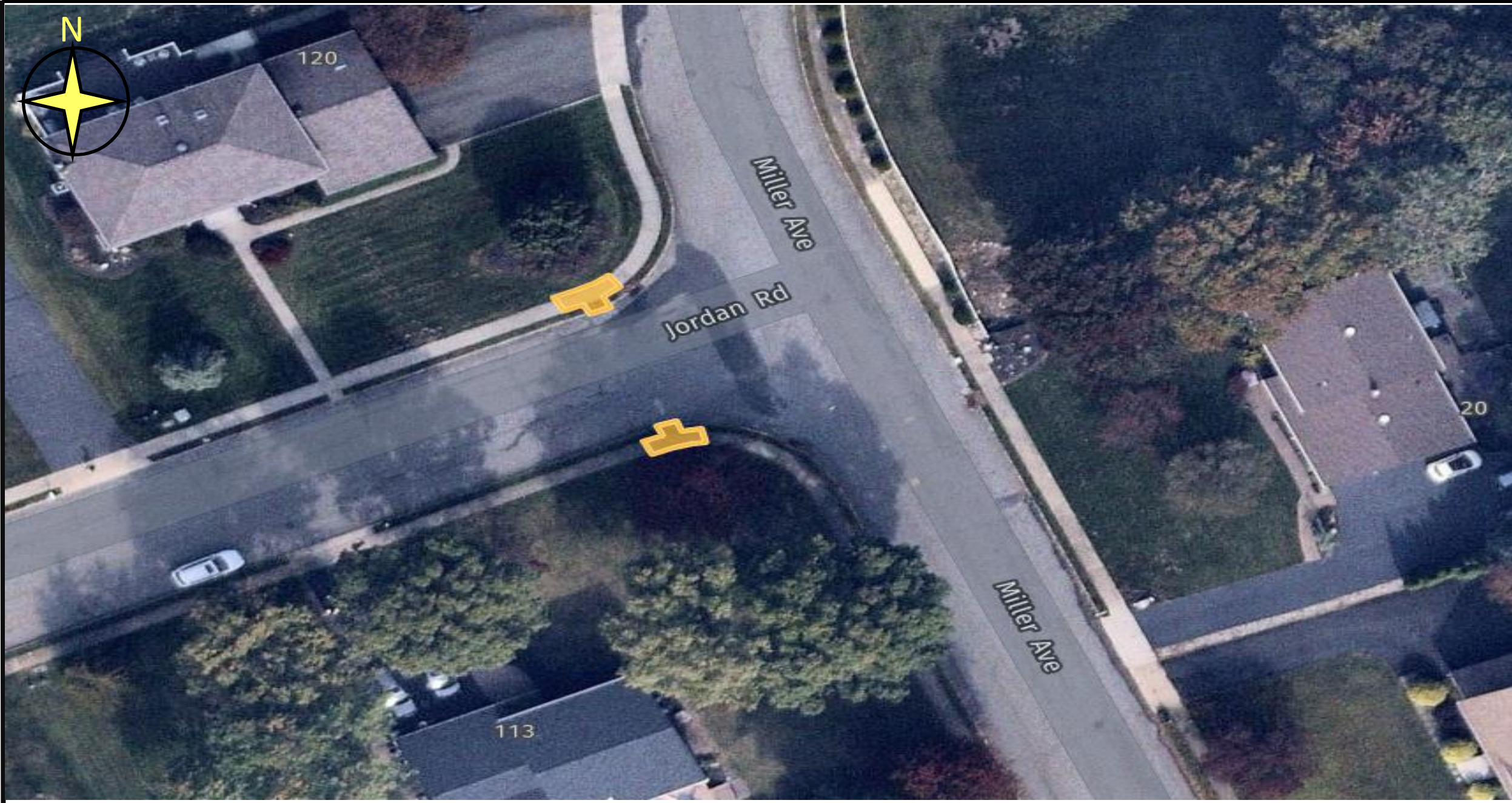
Dwg. No  
 01.JW





Dwg. Title		Project No.	Date	Drawn	<b>Legend</b>  - Approximate Location of ADA Ramp Final Placement to be determined in the field by the Engineer
Jordan Rd and Lenox Rd ADA Location Map		2021.01	5/20/21	JW	
 <b>Rockaway Township</b> 65 Mount Hope Road Rockaway, New Jersey 07866 p: 973-627-2810 w: rockawaytownship.org		Project Title		Scale	Dwg. No.
ADA Improvements on Jordan Rd and Heather Ct TOWNSHIP OF ROCKAWAY; MORRIS COUNTY, NEW JERSEY		N/A		02.JW	



Dwg. Title <b>Jordan Rd and Arlene Dr ADA Location Map</b>		Project No. 2021.01	Date 5/20/21	Drawn JW	<b>Legend</b>  - Approximate Location of ADA Ramp Final Placement to be determined in the field by the Engineer
 <b>Rockaway Township</b> 65 Mount Hope Road Rockaway, New Jersey 07866 p: 973-627-2810 w: rockawaytownship.org	Project Title ADA Improvements on Jordan Rd and Heather Ct TOWNSHIP OF ROCKAWAY; MORRIS COUNTY, NEW JERSEY	Scale N/A	Dwg. No. 03.JW		



Dwg. Title		Project No.	Date	Drawn	<b>Legend</b>  - Approximate Location of ADA Ramp Final Placement to be determined in the field by the Engineer
Jordan Rd and Miller Ave ADA Location Map		2021.01	5/20/21	JW	
 <b>Rockaway Township</b> 65 Mount Hope Road Rockaway, New Jersey 07866 p: 973-627-2810 w: rockawaytownship.org		Project Title	Scale	Dwg. No.	
ADA Improvements on Jordan Rd and Heather Ct TOWNSHIP OF ROCKAWAY; MORRIS COUNTY, NEW JERSEY		N/A		04.JW	





Dwg. Title  
**Heather Ct 4 ADA Ramps Location Map**

Project No.  
 2021.01

Date  
 5/20/21

Drawn  
 JW

**Legend**  
 - Approximate Location of ADA Ramp  
 Final Placement to be determined in the field by the Engineer



**Rockaway Township**  
 65 Mount Hope Road  
 Rockaway, New Jersey 07866  
 p: 973-627-2810  
 w: rockawaytownship.org

Project Title  
**ADA Improvements on Jordan Rd and Heather Ct**  
 TOWNSHIP OF ROCKAWAY; MORRIS COUNTY, NEW JERSEY

Scale  
**N/A**

Dwg. No  
 05.JW




Dwg. Title  
**Heather Ct and Carro Ct ADA Location Map**


Project No.  
 2021.01

Date  
 5/20/21

Drawn  
 JW

**Legend**

 - Approximate Location of ADA Ramp  
 Final Placement to be determined in the field by the Engineer



 **Rockaway Township**  
 65 Mount Hope Road p: 973-627-2810  
 Rockaway, New Jersey 07866 w: rockawaytownship.org

Project Title  
 ADA Improvements on Jordan Rd and Heather Ct  
 TOWNSHIP OF ROCKAWAY; MORRIS COUNTY, NEW JERSEY

Scale  
 N/A

Dwg. No  
 06.JW



Dwg. Title <b>Heather Ct and Erin Way ADA Location Map</b>		Project No. 2021.01	Date 5/20/21	Drawn JW	<b>Legend</b>  - Approximate Location of ADA Ramp Final Placement to be determined in the field by the Engineer
 <b>Rockaway Township</b> 65 Mount Hope Road Rockaway, New Jersey 07866 p: 973-627-2810 w: rockawaytownship.org	Project Title ADA Improvements on Jordan Rd and Heather Ct TOWNSHIP OF ROCKAWAY; MORRIS COUNTY, NEW JERSEY	Scale N/A		Dwg. No. 07.JW	

# **ATTACHMENT C**

## Indemnification

The Vendor shall agree to defend (including providing the costs of a defense, which includes but is not limited to payment of attorneys' fees and professional fees), indemnify, and save harmless the Township, its officers, agents, servants, and employees for any and all claims made by any person or entity for personal injury or bodily injury of any nature or for property damage which injury or damage is alleged to have occurred out of the work or to have in any way been connected to the work set forth in this proposal whether such work is provided directly by the Bidder or whether such work is provided by any employee, agent, contractor or sub-contractor of the Vendor. This duty to indemnify and defend shall extend to all activities which are undertaken in the context of the performance of the work set forth in this proposal or which are in any way connected to such work. This includes but is not limited to the inspection, maintenance, use or operation, etc. of vehicles, machinery, equipment, implements, or appliances used by or in the possession of said Vendor its agents, employees, Vendors, or contractor or sub-contractor of the Vendor and/or any and all claims which may be asserted against the Vendor or the Township for failure to respond or act in a timely manner.

## Insurance Requirements

1. The Vendor shall procure, at its own expense, insurance as follows:
  - a. Workers Compensation insurance shall be maintained in full force during the life of the contract, covering all employees engaged in performance of the contract pursuant to N.J.S.A. 34:15-12(a) and N.J.A.C. 12:235-1.6.
  - b. General liability insurance shall be provided with limits of not less than \$1,000,000.00 any one person and \$1,000,000.00 any one accident for bodily injury and \$2,000,000.00 aggregate for property damage, and shall be maintained in full force during the life of the contract.
  - c. Automotive liability insurance covering contractor for claims arising from owned, hired and non-owned vehicles with limits of not less than \$1,000,000.00 any one person and \$1,000,000.00 any one accident for bodily injury and \$2,000,000.00 each accident for property damage, shall be maintained in full force during the life of the contract.

The insurance policies shall be provided by insurance companies authorized to do business in the State of New Jersey.

2. All insurance required herein shall be maintained in full force and effect during the term of the Vendor's Agreement with the Township and shall constitute primary coverage over any other applicable insurance.

3. The Vendor shall furnish a Certificate or Certificates of Insurance in compliance with these requirements and a certified copy of each policy to the Township, including the provisions establishing premiums.

4. Except for Worker's Compensation Insurance, all insurance policies required hereunder shall include an endorsement naming the Township and its officers, agents, engineer, attorney, employees, and servants as additional insured's, which insurance shall provide primary and non-contributory insurance coverage to the Township, its agents, etc. The additional insurance shall include but not be limited to coverage for the additional insured for bodily or personal injury, property damage or other loss for all circumstances in which the named insured is covered including but not limited to circumstances in which the vendor's insurance policy provides coverage for the vendor's work (policy language – "your work") and for coverage which is included in the vendor's "products-completed operations hazard" coverage.

5. All insurance policies shall contain an endorsement stating that the policies shall not be changed or canceled prior to thirty (30) days after written notice of a scheduled cancellation, termination, or expiration has been provided by the insurance carrier directly to the Township.

6. During the term of its Agreement with the Township, the Vendor shall be obligated to renew each and every insurance policy which may expire. In cases where a required insurance policy is cancelled or terminated during its term, the Vendor shall immediately procure insurance to replace such policy(ies) and shall immediately provide all insurance information required by the Township as proof that the cancelled or terminated policy has been restored or replaced. In the event the Vendor fails or refuses to renew its insurance policies, or the coverage is canceled, terminated, or modified so that the insurance does not meet the requirements of the Vendor's Agreement with the Township, such failure shall constitute default of the Vendor's Agreement with the Township.

7. Insurance coverage having policy limits in the amounts required by the Township shall not be construed to relieve the Bidder from liability in excess of such coverage, nor shall it preclude the Township from taking such other actions as are available to it under the provisions of this Agreement or otherwise in the law.

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Name of Authorized Company Representative

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Date

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Signature

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Print Name

# **ATTACHMENT D**

**List of Agencies with Elected Officials Required for Political Contribution Disclosure  
N.J.S.A. 19:44A-20.26**

**County Name: Morris**

State: Governor, and Legislative Leadership Committees

Legislative District #: 16, 21, 24, 25 & 26

State Senator and two members of the General Assembly per district.

County:

Freeholders

County Clerk

Sheriff

Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

Boonton Town	Jefferson Township	Mount Olive Township
Boonton Township	Kinnelon Borough	Mountain Lakes Borough
Butler Borough	Lincoln Park Borough	Netcong Borough
Chatham Borough	Long Hill Township	Parsippany-Troy Hills Township
Chatham Township	Madison Borough	Pequannock Township
Chester Borough	Mendham Borough	Randolph Township
Chester Township	Mendham Township	Riverdale Borough
Denville Township	Mine Hill Township	Rockaway Borough
Dover Town	Montville Township	Rockaway Township
East Hanover Township	Morris Plains Borough	Roxbury Township
Florham Park Borough	Morris Township	Victory Gardens Borough
Hanover Township	Morristown Town	Washington Township
Harding Township	Mount Arlington Borough	Wharton Borough

Boards of Education (Members of the Board):

Boonton Town	Lincoln Park Borough	Netcong Borough
Boonton Township	Long Hill Township	Parsippany-Troy Hills Township
Butler Borough	Madison Borough	Pequannock Township
Chester Township	Mendham Borough	Randolph Township
Denville Township	Mendham Township	Riverdale Borough
Dover Town	Mine Hill Township	Rockaway Borough
East Hanover Township	Montville Township	Rockaway Township
Florham Park Borough	Morris	Roxbury Township
Hanover Park Regional	Morris Hills Regional	Sch Dist Of The Chathams
Hanover Township	Morris Plains Borough	Victory Gardens
Harding Township	Mount Arlington Borough	Washington Township
Jefferson Township	Mount Olive Township	West Morris Regional
Kinnelon Borough	Mountain Lakes Borough	Wharton Borough

(continued on next page)

Fire Districts (Board of Fire Commissioners):

Hanover Township Fire District No. 2  
Hanover Township Fire District No. 3  
Montville Township Fire District No. 1  
Montville Township Fire District No. 2  
Montville Township Fire District No. 3  
Parsippany-Troy Hills Township Fire District No 1  
Parsippany-Troy Hills Township Fire District No 2

Parsippany-Troy Hills Township Fire District No 3  
Parsippany-Troy Hills Township Fire District No 4  
Parsippany-Troy Hills Township Fire District No 5  
Parsippany-Troy Hills Township Fire District No 6  
Parsippany-Troy Hills Township Fire District No. 7  
Parsippany-Troy Hills Township Fire District No. 8

**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
 Required Pursuant To N.J.S.A. 19:44A-20.8  
**TOWNSHIP OF ROCKAWAY**

**Part I – Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the \_\_\_\_\_ has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding *(date of award scheduled for approval of the contract by the governing body)* to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the *Township of Rockaway* defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).


**Part II – Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

**Check the box that represents the type of business entity:**

- Partnership       Corporation       Sole Proprietorship       Subchapter S Corporation  
 Limited Partnership       Limited Liability Corporation       Limited Liability Partnership

Name of Stock or Shareholder	Home Address

**Part 3 – Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: \_\_\_\_\_

Signature of Affiant: \_\_\_\_\_ Title: \_\_\_\_\_

Printed Name of Affiant : \_\_\_\_\_ Date: \_\_\_\_\_

Subscribed and sworn before me this ____ day of _____, 2____.	_____
My Commission expires:	(Witnessed or attested by)
	_____
	(Seal)

**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
Required Pursuant To N.J.S.A. 19:44A-20.8  
**TOWNSHIP OF ROCKAWAY**

The following is statutory text related to the terms and citations used in the Business Entity Disclosure Certification form.

**“Local Unit Pay-To-Play Law” (P.L. 2004, c.19, as amended by P.L. 2005, c.51)**

**19:44A-20.6 Certain contributions deemed as contributions by business entity.**

5. When a business entity is a natural person, a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity. When a business entity is other than a natural person, a contribution by any person or other business entity having an interest therein shall be deemed to be a contribution by the business entity.

**19:44A-20.7 Definitions relative to certain campaign contributions.**

6. As used in sections 2 through 12 of this act:

“business entity” means any natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of this State or of any other state or foreign jurisdiction;

“interest” means the ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit, as appropriate;

**Temporary and Executing**

12. Nothing contained in this act shall be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during the one-year period immediately preceding the effective date of this act.

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**The New Jersey Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1 et seq.)**

**19:44A-3 Definitions.** In pertinent part...

p. The term "political party committee" means the State committee of a political party, as organized pursuant to R.S.19:5-4, any county committee of a political party, as organized pursuant to R.S.19:5-3, or any municipal committee of a political party, as organized pursuant to R.S.19:5-2.

q. The term "candidate committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) for the purpose of receiving contributions and making expenditures.

r. the term "joint candidates committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) by at least two candidates for the same elective public offices in the same election in a legislative district, county, municipality or school district, but not more candidates than the total number of the same elective public offices to be filled in that election, for the purpose of receiving contributions and making expenditures. For the purpose of this subsection: ...; the offices of member of the board of chosen freeholders and county executive shall be deemed to be the same elective public offices in a county; and the offices of mayor and member of the municipal governing body shall be deemed to be the same elective public offices in a municipality.

**19:44A-8 and 16 Contributions, expenditures, reports, requirements.**

*While the provisions of this section are too extensive to reprint here, the following is deemed to be the pertinent part affecting amounts of contributions:*

“The \$300 limit established in this subsection shall remain as stated in this subsection without further adjustment by the commission in the manner prescribed by section 22 of P.L.1993, c.65 (C.19:44A-7.2)

**STATEMENT OF OWNERSHIP DISCLOSURE**

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

**Name of Organization:** \_\_\_\_\_

**Organization Address:** \_\_\_\_\_

**Part I Check the box that represents the type of business organization:**

- Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- For-Profit Corporation (any type)     Limited Liability Company (LLC)
- Partnership     Limited Partnership     Limited Liability Partnership (LLP)
- Other (be specific): \_\_\_\_\_

**Part II**

The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

**OR**

No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

| Name of Individual or Business Entity | Home Address (for Individuals) or Business Address |
|---------------------------------------|----------------------------------------------------|
|                                       |                                                    |
|                                       |                                                    |
|                                       |                                                    |
|                                       |                                                    |

**Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

| Website (URL) containing the last annual SEC (or foreign equivalent) filing | Page #'s |
|-----------------------------------------------------------------------------|----------|
|                                                                             |          |
|                                                                             |          |
|                                                                             |          |

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above.** The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

| Stockholder/Partner/Member and Corresponding Entity Listed in Part II | Home Address (for Individuals) or Business Address |
|-----------------------------------------------------------------------|----------------------------------------------------|
|                                                                       |                                                    |
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**Part IV Certification**

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the **<name of contracting unit>** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with **<type of contracting unit>** to notify the **<type of contracting unit>** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the **<type of contracting unit>** to declare any contract(s) resulting from this certification void and unenforceable.

|                    |  |        |  |
|--------------------|--|--------|--|
| Full Name (Print): |  | Title: |  |
| Signature:         |  | Date:  |  |